

**RESOLUTION No. R-016-096**

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

**A RESOLUTION ESTABLISHING EMERGENCY AND DISASTER AUTHORIZATIONS  
AND  
APPROVING THE DOUGLAS COUNTY EMERGENCY OPERATIONS PLAN**

**WHEREAS**, the Board of County Commissioners on March 23, 2004 via Resolution R-004-036 established the Douglas County Incident Management Team (DC-IMT). The Board recognizes that the Douglas County IMT is composed of dedicated, trained, qualified, and experienced emergency management and first response personnel;

**WHEREAS**, the Board of County Commissioners on December 13, 2005 via Resolution R-005-175 established the Office of Emergency Management and authorized the preparation of a Local or interjurisdictional disaster emergency plan;

**WHEREAS**, the Board of County Commissioners on December 11<sup>th</sup>, 2012 Via Resolution R-012 – 132 appointed Timothy Johnson as the Director of the Douglas County Office of Emergency Management;

**WHEREAS**, the Board of County Commissioners, on November 10, 2015 via Resolution R-015-134 adopted revisions to the Board of County Commissioners Policy Manual which sets forth personal and public safety goals stating that “community resources and planning are designed to mitigate, prepare for, respond to, and recover from disaster and incidents, both man-made and environmental and supporting effective first response and emergency management services”;

**WHEREAS**, the Board of County Commissioners on January 11, 2011 adopted Resolution R-011-006 established the Emergency and Disaster Authorizations;

**WHEREAS**, the Board of County Commissioners on August 23, 2011, via Resolution R-011-114 approving the Intergovernmental Agreement for Disaster-Emergency Mutual Aid and Disaster Emergency Resources Assistance in and among the Douglas County Partnership of Government members;

**WHEREAS**, the Board of County Commissioners on September 25, 2012 adopted the revised Emergency Operations Plan (EOP) which is a key document in the County’s plans to prepare for, prevent mitigate and recover form emergency and disaster conditions.

**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners:

- i. Affirms Resolution R-004—036 with the following clarifications.
  - i) Douglas County Emergency Services (DCES) is directed by the Office of Emergency Management (OEM) and supported by the Facilities, Fleet and Emergency Support Services (FFESS) staff and includes a cross-functional collaborative group representing all Elected Official Offices, Departments and Divisions who participate and/or have a role in emergency management and preparedness for Douglas County Government.
  - ii) The Agency Administrators are:

- The Douglas County Sheriff, or his or her designee, as the lead law enforcement officer for the Douglas County Sheriff's Office
- The County Manager, or his or her designee, for Douglas County Government

- II. Affirms Resolution R-005-175 with the following changes:
  - i) The currently adopted version of the EOP is the local and interjurisdictional disaster emergency plan for Douglas County.
  
- III. Authorizes designated Agency Administrators, pursuant to the EOP or as necessary to promote the health, safety, and/or welfare of the people of Douglas County, to execute a Delegation of Authority for the management of an incident during emergency conditions, a State of Emergency and/or a declared Local Disaster to a qualified incident commander pursuant to the EOP. Should the Sheriff or County Manager be unavailable, the Director of the Office of Emergency Management is hereby authorized to execute the Delegation of Authority on behalf of one of the Agency Administrators;
  
- IV. Authorizes a single Commissioner, in the absence of the Board to act as the Chair with the full authority of the Board of County Commissioners regarding the declaration of a State of Emergency and/or Local Disaster;
  
- V. Authorizes the County Manager, in the absence of the Board, to act with the full authority of the Board of County Commissioners during a declared State of Emergency and/or Local Disaster;
  
- VI. Authorizes the County Manager to maintain a written Emergency and Disaster Finance Policy and to provide funding recommendations to the Board and the Douglas County Sheriff's Office to ensure that the Douglas County Government goals, measures and procedures implemented under the EOP can be attained during emergency conditions, a State of Emergency, and/or a Local Disaster;
  
- VII. Authorizes the County Manager, during emergency conditions, State of Emergency and/or Local Disaster to promulgate and implement emergency personnel orders and directives;
  
- VIII. Authorizes, in the absence of the County Manager, that the Deputy County Manager, and then the Director of Human Resources, and then the Director of Finance, and then the Director of Facilities, Fleet and Emergency Support Services, in that successive order, to act with the full authority of the county Manager during emergency conditions, a declared State of Emergency, and/or Local Disaster;
  
- IX. Authorizes, that in the unique instance where it has been confirmed each of the three Board of County Commissioners are permanently unavailable, that the County Manager may join with the Douglas County Sheriff, and one of the following – Treasurer, Assessor, Clerk & Recorder, or Coroner, in that successive order to act jointly with the full authority of the Board of County Commissioners during emergency conditions, a declared State of Emergency and/or Local Disaster. All actions taken will be ratified by the BOCC.

- X. Resolution 012-102, A Resolution Establishing Emergency and Disaster Authorizations and Approving the Douglas County Emergency Operations Plan is hereby repealed and replaced with the authorizations and authorities of this Resolution.
  
- XI. Resolution R-011-114, A Resolution establishing the Emergency Management Coordinating Group (EMCG) as the DC-IMT Selection Committee is hereby repealed.

**FURTHER BE IT RESOLVED THAT:**

- I. Douglas County in an ongoing effort to improve its emergency and disaster operations to better protect the health, safety, and /or the welfare of its citizens, residents and business community hereby adopts the Emergency Operations Plan (EOP) dated September XX, 2016. This updated and revised EOP replaces prior versions of the EOP as County's plan for local and interjurisdictional emergency and disaster operations;
  
- II. Douglas County has established a Comprehensive Emergency Management Plan (CEMP) which includes the current version of the Douglas County Emergency Operations Plan, the Douglas County Continuity of Operations & Government Plan,, the Annual (Wildfire) Operations Plan or its successor document, the Hazard Mitigation Plan, and the Douglas County Disaster Recovery Plan, and shall be designated to reflect the goals of the Board and the policies of the Douglas County Sheriff and the County Manager and be implemented by DCES staff.

**PASSED AND ADOPTED** THIS 27th day of September, 2016 in Castle Rock, Douglas County, Colorado.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

BY: \_\_\_\_\_

*David A. Weaver*  
David A. Weaver, Chair

**ATTEST:**

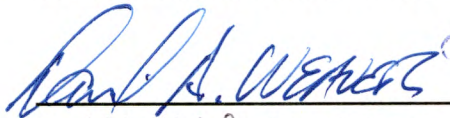
*Melissa A. Pelletier*  
\_\_\_\_\_  
MELISSA A. PELLETIER, Deputy Clerk

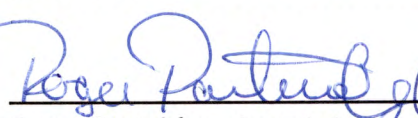
*Meghan McCann*



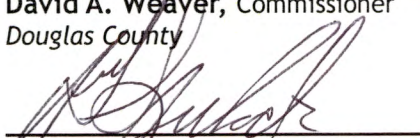
**Signatories to the Douglas County Emergency Operations Plan**

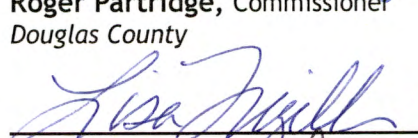
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David A. Weaver, Commissioner  
Douglas County

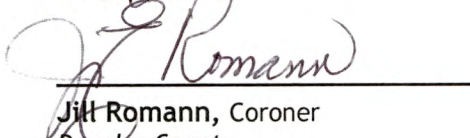
  
Roger Partridge, Commissioner  
Douglas County

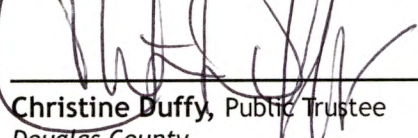
  
Jill Repella, Commissioner  
Douglas County

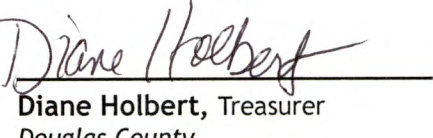
  
Tony G. Spurlock, Sheriff  
Douglas County

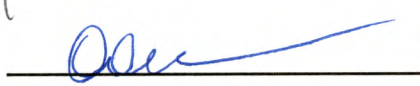
  
Lisa Frizell, Assessor  
Douglas County

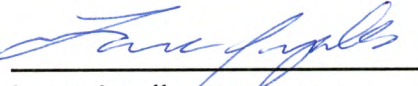
  
Merlin Klotz, Clerk & Recorder  
Douglas County

  
Jill Romann, Coroner  
Douglas County

  
Christine Duffy, Public Trustee  
Douglas County

  
Diane Holbert, Treasurer  
Douglas County

  
Douglas Debord, County Manager  
Douglas County

  
Lance Ingalls, County Manager  
Douglas County